

2020-2021

**FACE-to-FACE and VIRTUAL Learn, Grow, Eat & GO! (LGEG) Agent Evaluation Protocol**

9/1//2020

We will again utilize the Qualtrics-based **online** LGEG Pre/Post Evaluation with youth participants for the new program year, 2020-2021. Due to COVID-19 many school districts are transitioning from face to face programming to models of hybrid instruction or virtual/online instruction. Because of these necessitated changes, we are excited to provide the LGEG curriculum lessons and activities along with **read-a-loud** Pre and Post evaluation surveys in a **virtual/online platform** for all forms of classroom instruction accessibility.

\*\*\* Printed scan surveys are no longer available except under special circumstances and upon request (more on this below).

**Do the following to implement LGEG:**

• The following links, which are also loaded on the JMG/LGEG website under the header buttons titled **Face-to-Face** and **Virtual** will take you to the appropriate locations to complete the online surveys:

- o **Pre:** [tx.ag/lgegpre2021](https://tx.ag/lgegpre2021)
- o **Post:** [tx.ag/lgegpost2021](https://tx.ag/lgegpost2021)

• Youth will complete online surveys at a time to be scheduled by teachers/agents/schools. During class time or virtual/online computer time – whenever the school finds easiest. **NOTE:** Agents will need to coordinate with schools or agencies using LGEG to determine the testing time

• For survey matching purposes, teachers are required to assign each student to an exclusive number. These numbers can be similar to the numbering system most teachers use within their classroom when ordering classwork, gradebooks, etc.

**\*\*AGENTS** must ensure this numbering system is in place prior to any survey completion. This is especially important to plan in advance knowing many students may be learning from home. Teachers should work in advance to assure students know their exclusive number

• For survey matching purposes, students are required to type their teacher name under the Anonymous Student Identifier section. **We highly encourage those administering the survey to write the teacher's name on the board so students both in the face-to-face classrooms and in the virtual classrooms will spell it correctly and consistently from pre to post surveys**

• If County AgriLife Extension offices are collaborating with schools, Agents should communicate with schools regarding their connectivity. Counties or schools without technology or inadequate connectivity should contact their RPL-FCH for next steps

• Scan versions of the updated instruments are available through Extension's Organizational Development once the RPL-FCH approves this option. RPL-FCH should use their judgement based on technology limitations and number of students to determine if scan forms are appropriate. **The scan forms this year are different from last year – any previous versions are not valid**

• Teachers should test the pre and post links at least a few days in advance of survey administering to ensure there are no connectivity or performance issues. The teacher should contact the school's IT professional to resolve any issues ahead of testing

• Pre-test should be administered prior to the start of any programming. Post-test should be given after all programming is completed. This online evaluation is simple, user friendly and should only take children 5-6 minutes to complete

• The teacher can easily switch the instrument to Spanish using the language dropdown on the first page

**SURVEY RESULTS MADE AVAILABLE BY REQUEST:** Email Paul Pope [ppope@tamu.edu](mailto:ppope@tamu.edu) to request your LGEG results. Due to the number of surveys completed across the state, it's impossible to keep up with beginning and ending dates for each county participating. Please inform the Organizational Development dept. if your students completed the Qualtrics online version of the surveys or the Scan form version. Additionally, please share the approximate timeframe that your students completed the tests. Thank you!