

2020-2021

**FACE-to-FACE and VIRTUAL *Learn, Grow, Eat & GO!* (LGEG) Teacher Evaluation Protocol**  
9/1/2020

The Qualtrics-based **online** LGEG Pre/Post Evaluation for youth participants is administered through the online survey link provided to school leads/teachers by the County Agent. Due to COVID-19, many school districts are transitioning from face-to-face programming to models of hybrid instruction or virtual/online instruction. Because of these necessitated changes, we are excited to provide the LGEG curriculum lessons and activities along with **read-a-loud** Pre and Post evaluation surveys in a **face-to face** and a **virtual/online platform** for all forms of classroom instruction accessibility.

Youth participants should complete the online Qualtrics survey with results automatically received by Texas A&M AgriLife Extension's Organizational Development unit. To begin the **Face-to-Face** or **VIRTUAL** LGEG implementation process, please do the following:

- Agents coordinate in advance with school lead/teachers the date to administer the LGEG online pre surveys and post surveys during class time or virtual/online computer time
- Before implementation, make sure Qualtrics is accessible through the schools' firewall. Any issues accessing the instrument that stem from the school's security setup, will need to be troubleshooted through the school's IT department
- For survey matching purposes, teachers are required to assign each student to an exclusive number. These numbers can be similar to the numbering system most teachers use within their classroom when ordering classwork, gradebooks, etc. **\*\*TEACHERS** will ensure this numbering system is in place prior to any survey completion. This is especially important to plan in advance knowing many students may be learning from home. Teachers please work in advance to assure your students know their exclusive number
- For survey matching purposes, students are required to type their teacher name under the Anonymous Student Identifier section. **We highly encourage those administering the survey to write the teacher's name on the board so students both in the face-to-face classrooms and in the virtual classrooms will spell it correctly and consistently from pre to post surveys**
- If needed, the following links, which are also loaded on the JMG/LGEG website at <http://jmgkids.us/lgeg/cooperative-extension/> will take you to the appropriate locations to complete the online surveys
  - o **Pre:** [tx.ag/lgegpre2021](http://tx.ag/lgegpre2021)
  - o **Post:** to be published later
- Youth will complete online surveys at the time scheduled by Agents and school lead/teachers. This could be done during class time/computer time/Zoom meeting time; whatever is easiest for the school
- Pre-test should be administered prior to the start of any programming. Post-test should be given after all programming is completed. This online evaluation is simple, user friendly and should only take children 5-6 minutes to complete
- School lead/teachers should communicate with Agents regarding their connectivity. Schools without access to technology should communicate with their County Agent for a solution
- The instrument can easily be switched into the Spanish language by changing the language dropdown on the first page displayed